

25X1

[Redacted]
Copy 5 of 5

4 January 1956

MEMORANDUM FOR: Project Director

THROUGH : Director of Administration

SUBJECT : Reimbursement to [Redacted] in the Amount
of \$43.54

REFERENCE : 1) Informal List of Expenditures (Undated) in
the Amount of \$49.81

2) Memorandum to Subject Employee dated 9 Novem-
ber 1955

1. Transmitted herewith is subject claim in the amount of
\$43.54, which is slightly less than the informal request handed you
by the subject official during one of your visits to Watertown.

2. Reference 2 sets forth the requirements necessary to
justify the claim of subject official. The voucher which is attached,
in the amount of \$43.54, contains sufficient information to justify
approval and certification. Accordingly, it is recommended that you
approve the voucher in the space provided and return it to the
undersigned for prompt disposition.

25X1

[Redacted]
Authorized Certifying Officer
Project Comptroller

Attachments: 3

[Redacted]
Subject's request for reimbursement
Voucher and pertinent information

Distribution:

- 0&1 - Addressee w/atts
3 - Proj Pers file
4 - [Redacted] at Watertown
5 - Chrono

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DMO/c

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